Minimum requirements
for RBM in technical cooperation

Managing for results

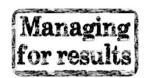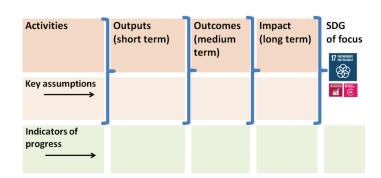**1** **PROBLEM ANALYSIS**
Explore the root causes of the problem.

2 **STAKEHOLDER ANALYSIS**
Identify beneficiary needs and other actors providing similar technical assistance.

3 **VALUE ADDED**
Propose a unique solution that targets one or more of the root causes.

4 **RESULTS FRAMEWORK**
(or logical framework)

Link activities to outputs and to medium and long term results.
  List assumptions made and indicators to measure progress.

Activities	Outputs (short term)	Outcomes (medium term)	Impact (long term)	SDG of focus
Key assumptions →				
Indicators of progress →				

5 **WORKPLAN**
Establish the sequence of activities and expected duration.
  Plan for contingencies.
    Assign responsibilities.

6 **BUDGET**
Estimate realistically the project costs.

7 **MONITORING**
Define the monitoring plan (who does what when).
  Measure and **document** progress on the indicators.

8 **EVALUATION**
Answer "what worked well?" and "what could have been done better" using the UN evaluation criteria of relevance, efficiency, effectiveness and sustainability.

9 **REPORTING**
Report on implementation (quarterly) and on impact (twice a year) to the Division Director and UNCTAD Technical Cooperation Service.

10 **LESSONS LEARNED**
Discuss lessons learned and **reflect** them in decision-making and future projects.