



VACANCY ANNOUNCEMENT

<u>Vacancy Announcement Number</u>	2010/02
<u>Functional Title and Grade</u>	Economic Affairs Officer, Research and Analysis Branch, Division for Africa, Least Developed Countries and Special Programmes, P-4
<u>Duty station</u>	Geneva
<u>Status:</u>	Temporary appointment for technical cooperation activities
<u>Duration</u>	6 months
<u>Starting Date</u>	As soon as possible
<u>Deadline for Applications</u>	28 January 2010

RESPONSIBILITIES

Under the direct supervision of the Chief of the LDC section of the Division for Africa, Least Developed Countries and Special Programmes, the incumbent will carry out the following duties with a view to implementing the Brussels Plan of Action for LDCs and the Accra Accord (UNCTAD XII):

Conduct research and analysis through design and implementation of analytical studies and prepare inputs on current development issues, with a specialization on technology, knowledge and development-related areas of interest to LDCs, including to the LDC report; and draft technical inputs for analytical reports and technical documents related to the development of productive capacities and inclusive growth;

monitor developments in the global economy with a view to mitigating their impact on LDCs; interpret results of analysis and to derive policy recommendations that can be applied at the national, regional and international levels; to keep up with the literature and analytical advances in development of LDCs with a view to assess policy implications and make recommendations aimed at LDCs' graduation and facilitate their favorable integration into the global economy.

Disseminate research findings and participate in outreach activities by attending inter-governmental meetings, as well as with governments, non-governmental organizations and other international organizations, and academia; organize expert group meetings, seminars, on development issues; provide lectures and seminars and other public information and capacity-building services related to the work of the LDC section; disseminate actively the LDC Report and other products of the section and participate in technical assistance activities as required; and prepare inputs to speeches and presentations by senior staff.

provide substantive support on the above issues to the Trade and Development Board, the General Assembly and the Economic and Social Council and the subsidiary bodies of each, as required; provide substantive support to technical group meetings and seminars; represent the organization or the Division at international,

regional and national meetings, as required;

COMPETENCIES

Professionalism: In-depth understanding of development issues with proven ability to undertake high quality research as demonstrated through the publication record and contribution to UN reports. **Communication:** Superior drafting ability and communications skills, both oral and written; proven ability to prepare written papers and reports that are clear, concise and timely. **Planning and Organizing:** Proven ability to plan and organize own work; Ability to work with tight deadlines and handle concurrent projects/activities. **Teamwork:** Ability to establish and maintain effective working relations with people of different national and cultural backgrounds with respect for diversity; ability to establish research networks inside and outside the UN system.

QUALIFICATIONS

Education: Advanced University degree (Master's degree or equivalent) in Economics

Experience: At least seven years of progressively responsible relevant experience in research and analysis on various aspects of technology, innovation and development policies of relevance to LDCs. Proven record of publications.

Languages: Fluency in oral and written English is required. Knowledge of French or a second official UN language is an advantage.

HOW TO APPLY:

Candidates are required to send a United Nations Personal History (P.11) Form, or a Personal History Profile (PHF), available at this website, UN offices or at jobs.un.org, or the application will not be considered.

The Vacancy Announcement number should be clearly shown in every application.

Please note that incomplete applications or applications received after the deadline will not be accepted.

In view of the often high volume of applications received, only those applicants who are under serious consideration will be notified.

Applications should be sent to the Human Resources Officer, Human Resources Management Section (HRMS), Resources Management Service (RMS), UNCTAD, Office Villa Bocage 12, Palais des Nations, CH-1211 Geneva 10, Switzerland.

Fax number: + 41 (0)22 9170653.

E-mail: hrms@unctad.org "Attention to the Human Resources Officer"

Note: The UN Secretariat is a non-smoking environment.