

# UNCTAD ad-hoc expert meeting on "Facilitating Access of Small Organic Farmers in Developing Countries to Supermarket Shelves"

Geneva, 10-11 December 2009

## Logistical Note for Participants

### Meeting time

The meeting will start Thursday, 10<sup>th</sup> of December 2009 at 9.30 a.m. and will end Friday, 11<sup>th</sup> of December at 4.00 p.m. If you are flying back home on Friday, please ensure that you book a flight that leaves enough time for you to get to the airport after the meeting. A taxi/ bus ride takes about 15-20 minutes.

### Meeting Venue

Room VII is located on the 3<sup>rd</sup> floor of Building A, Palais des Nations (Bâtiment A, close to the Assembly Hall).

### Security Clearance

Upon arrival, participants are requested to collect their badge at the UN Security Service, *Pregny Gate*, 8-14 Avenue de la Paix (opposite the Red Cross offices). The Security Service is open from 8 a.m.-5 p.m. (non-stop). Participants are advised to arrive well in advance (at least 30 minutes) in order to complete procedures and reach the meeting in good time. Participants are advised to carry a passport or similar national identity card with them.

### Visas

All participants in need of visas must contact their nearest Swiss Embassy to ascertain information on current visa regulations, and make arrangements to meet these requirements. Generally, our invitation letter to participants should suffice as formal invitation in assisting participants to procure the necessary visas for travelling to Geneva.

### Hotels

You are kindly requested to make your own hotel arrangements. For your convenience, please find below a list of some hotels, which are within walking distance or a few bus stops away from the UN. Most hotels in Geneva will offer you a standard UN rate (which is between CHF110-CHF200); if you tell them you are attending a UN meeting at the *Palais des Nations*.

Hotel Mon Repos  
Rue de Lausanne, 131  
Tel: (41 22) 716 3700  
Fax: (41 22) 731 5260

Hotel Eden  
Rue de Lausanne, 135  
Tel: (41 22) 909 3909  
Fax: (41 22) 909 3993

Hotel Royal Manotel  
Rue de Lausanne, 41  
Tel: (41 22) 906 1414  
Fax: (41 22) 906 1499

Hotel Warwick  
Rue de Lausanne, 14  
Tel: (41 22) 731 6250  
Fax: (41 22) 738 9935

Hotel Epsom Manotel  
Rue Richemont, 18  
Tel: (41 22) 544 6698  
Fax: (41 22) 544 6699

Hotel Grand Pre  
Rue du Grand-Pré, 35  
Tel: (41 22) 918 1111  
Fax: (41 22) 734 7691

### Transportation from the Airport & within the City

There are taxis, trains and buses available from the Airport to the centre of Geneva ("Gare Cornavin"), which is 10 minutes from the airport. If you will be using the bus service, you will need the Bus No. 10 to the centre of town from the airport (direction "Onex Cité"). From Gare Cornavin to the UN take Bus No. 8, Bus F, or Trams 13 or 15. The bus stop close to Pregny Gate for Bus No. 8 and Bus F is called "Appia". The Trams 13 & 15 take you to the stop "Nations" at Place de Nations (last stop for both lines) and you will have to walk to Pregny Gate (about 5-10 minutes). Bus No. 5 goes directly from the UN (Place de Nations) to Geneva Airport (direction "Aéroport") and back.